

# State of Colorado



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## DPA

Department of Personnel  
& Administration

Division of Finance & Procurement  
State Purchasing Office  
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TO: MR. KEVIN KLEIN  
EXECUTIVE DIRECTOR  
COLORADO STATE FIRE CHIEFS

RE: STATE PRICE AGREEMENT FOR TIRES, NEW

Mr. Klein,

The State Purchasing Office ("SPO") has renewed all Price Agreements for the purchase of tires for another year. There are three one-year extensions left on the awards. All government agencies are eligible to purchase tires for official equipment from these awards.

Additionally, all volunteer fire fighters are eligible to purchase tires off of these price agreements for their personal vehicles, provided the following is done:

*"Historically, fire department volunteer fire fighters have been extended pricing discounts from state awards for their personal vehicles. The vehicles are used to respond to fires in their areas. All bidders are expected to extend this discount to volunteer fire fighters. All volunteer fire fighters using the resulting price agreements to purchase their tires MUST provide to the distributor at time of purchase a letter to include the following:*

- 1. The letter must be on "Letterhead" stationery, with the specific Fire department/district, etc. referenced, and the name of the employee purchasing the tires, and the employees status as a VOLUNTEER Fire Fighter.*
- 2. The letter must be signed by the Fire Chief or Marshal (or the equivalent of the ranking fire official) for the person purchasing the tires (letters may be signed by State, County, or Local officials in lieu of Fire Department officials as needed.)*
- 3. Specific vehicle information, such as VIN number for the vehicle the tires will be for, and indicate that this vehicle is used for response as needed for duties relating to fire fighting.*
- 4. Specific brands, makes, and sizes of tires will be specified on the letter*

*No employee may purchase more than one set of tires (4 total) more than once in a 6-month period. This does not preclude the purchase of one (1) extra tire for spare use, or for replacement tires due to damage not covered by manufacturer's warranty.*

*Any abuse or misuse of the above WILL result in that agency being suspended from use of the price agreement for one year. No personnel from that department, district, etc will be allowed to purchase under this agreement.*

*Other government agency employees, such as wildlife employees, emergency response employees, etc may purchase off this agreement with prior approval from the distributor IN WRITING and provided the conditions above pertaining to the letter submittal are met in full. Letters may be signed by State, County, or Local officials in lieu of Fire Department officials as needed.*

*The SPO reserves the right to make final decisions regarding use of the agreements by agencies as in regards to eligibility, suspension for misuse, etc.”*

Also, please provide the following website to interested parties so that they can look up pricing information:

[www.gssa.state.co.us](http://www.gssa.state.co.us)

Click on “State Purchasing Office”

Click on “State Price Agreements” (Top right)

Make sure that your computer has Adobe Reader. If not, use the free download link.

Click on “List of State Price Agreements”

Scroll down and click on “Tires”. Links to awards will be shown.

Also, I would STRONGLY suggest that any parties using local distributors for the purchase of tires first call the distributor and ask if they are familiar with this program. If not, the distributor will need to contact the manufacturer representative listed on the price agreement and get information.

As always, if you have any questions, please call me at 303-866-6143 or email at:

[Michael.Wallace@State.CO.US](mailto:Michael.Wallace@State.CO.US)

This program seems to have been very successful, and I would hope that this continues for many years to come.

Best Regards,

Michael Wallace  
State Procurement Officer  
Division of Finance and Procurement