

BLACK FOREST FIRE/RESCUE PROTECTION DISTRICT

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POSITION ANNOUNCEMENT Assistant Fire Chief

The Black Forest Fire/Rescue Protection District (BFFRPD) is accepting applications and resumes for the position of Assistant Fire Chief. The deadline for submitting applications and resumes is 30 July, 2010 at 1700 hours at the BFFRPD. Resumes must be submitted electronically to acapps@bffire.org. Candidates will be notified of receipt of resume within 3 working days of their electronic submission. Salary will be commensurate with experience, but is expected to be in the \$55,000 to \$65,000 range. The position also offers health insurance, an annual uniform stipend, and includes use of a department vehicle.

Position Summary:

The Assistant Fire Chief works as a team member by assisting the Fire Chief in planning, organizing, directing and evaluating the operations of the BFFRPD. The Assistant Fire Chief ensures that the fire department incorporates up-to-date, efficient fire prevention, fire suppression, hazardous incident mitigation, and emergency medical technologies into its procedures, equipment and methods while supervising team members under his or her supervision, responding to emergencies, and providing fire and emergency medical services as a senior supervisor.

Qualifications

- Possess or be able to possess and maintain a Colorado Drivers License
- Colorado Accredited Fire Officer III preferred, Fire Officer II accepted, Fire Officer I accepted with Fire Officer II achievement within one (1) year of hire
- Certified in Hazardous Materials Operations
- Current or previous certification as an Emergency Medical Technician Basic or Higher
- NIMS 100, NIMS 200, NIMS 300, NIMS 400, NIMS 700, and NIMS 800
- Associates Degree or higher in a related field from an accredited college or university
- Education and participation in Executive Level Fire Officer course work (National Fire Academy Executive Level courses such as the Executive Fire Officer Program, Harvard Fellowship Program, Chief Officer Training Curriculum or related courses of the Executive Skills Series, course work with recognized university in executive and/or senior executive management work, etc.)
- Fire service experience equaling at least ten (10) years
- Fire service experience in an officer level rank for at least five (5) years, Chief Level Fire Officer (Battalion Chief or above) preferred
- Experience with wildfire urban interface firefighting strategy and tactics
- S 130/190 required, NWCG Crew Boss or Engine Boss desired

- Experience with budgeting, forecasting, and policy creation
- Experience in design and implementation of training programs
- Skilled in computer-based applications such as Microsoft Word, Excel, Power Point, and Outlook
- Preferred to live within an approximate fifteen (15) minute response time to the BFFRPD
- Must be able to work forty (40) hours per week on a monthly average, on a flexible schedule. Fill a “Duty Chief” response schedule approximately fifteen (15) days a month on a flexible schedule
- Out of state certifications will be reviewed on a case by case basis

More detailed qualifications can be found in the position description, available at <http://www.bffire.org>

Candidates may be required to complete a testing and interview process which may include a tactical assessment, interview, written assignment, role play assessment, and/or written examination. This process is expected to occur on 13 and 14 August 2010 at BFFRPD. Testing notification and scheduling will be made after the application period, and candidates will be contacted individually.

The testing process may include but is not limited to information from the following sources:

- IFSTA Fire Department Company Officer text, 3rd Edition
- IFSTA Fire and Emergency Services Instructor text, 7th Edition
- The BFFRPD Position Description for Assistant Fire Chief, 2010 version

If you have any questions, please feel free to contact Fire Chief Dave Ury at 719/495-4300.