



## FREE WORKSHOPS

### MODERN COMBINATION & VOLUNTEER FIRE DEPARTMENTS - NEW LEGAL, INSURANCE AND ADMINISTRATION CHALLENGES FOR GOVERNING BODIES & CHIEF OFFICERS

June 28

Steamboat Springs Fire Dept.  
Citizen's Hall  
124 10<sup>th</sup> Street  
Steamboat Springs, Colorado  
(970) 871-8216

July 26

Inn of the Rio Grande  
333 Santa Fe Avenue  
Alamosa, Colorado  
719-589-5833

August 23

NE Teller County Fire Protection Dist.  
Training Center  
1010 Evergreen Heights Drive  
Woodland Park, Colorado  
(719) 687-1866

### SPEAKERS:

Dino A. Ross – A Partner at Ireland Stapleton Pryor & Pascoe, PC who devotes a significant portion of his practice to serving as general and special counsel to fire protection districts, municipal fire departments and fire authorities.

Kammy Tinney – A District Manager/Administrator with Pinnacle Consulting Group, Inc. who assists fire protection districts and ambulance districts/authorities in understanding and complying with the complex rules for managing volunteer and paid emergency services and fire departments, employee benefits, insurance administration, staffing and personnel issues.

Jeff Cunningham – A Territory Sales Manager with Earl McFarland Insurance Agency and VFIS of Colorado who specializes in insurance coverage and risk management issues for fire protection districts, municipal fire departments, fire authorities and ambulance service providers throughout Colorado.

## AGENDA

8:30 a.m. – 8:45 a.m. -- *Continental Breakfast will be served --*

### I. Introduction – The Challenges Confronting Modern Combination Fire Departments

-- *Kammy Tinney, Dino Ross and Jeff Cunningham*

- A. The Changing Legal Landscape
- B. Structuring Administrative & Support Services To Meet Your Needs
- C. Liability & Risk Management for Governing Bodies and Chief Officers

8:45 a.m. – 9:45 a.m.

### II. What it Means to be a Chief Officer or a member of the Governing Body of a Local Government

-- *Kammy Tinney*

- A. You Took the Oath... Now What?
- B. The Balance between Department and District Operations
- C. Board Member Responsibilities/Chief Officer Responsibilities

9:45 a.m. – 10:45 a.m.

**III. The Legal Landscape of Modern Combination Fire Departments**

-- *Dino Ross*

- A. Organizational Options and Legal Consequences
- B. The Fair Labor Standards Act (FLSA)
- C. The Colorado Volunteer Firefighters Pension Fund
- D. The Internal Revenue Service Code and Regulations

10:45 a.m. – 11:00 a.m.

**Break**

11:00 a.m. – 12:00 p.m.

**IV. Liability & Risk Management for Governing Bodies & Chief Officers**

-- *Jeff Cunningham*

- A. Safety
- B. EVOC – Driver Training
- C. Governmental Immunity
- D. Who Is Really Running Your Department?
- E. Workmen's Compensation

12:00 p.m. – 1:00 p.m.

**Lunch (will be provided)**

1:00 p.m. – 2:00 p.m.

**V. Funding**

-- *Dino Ross*

- A. Fees and Charges – The Do's and the Don'ts
- B. Mill Levy Increases
- C. Lease-Purchases
- D. Bonds
- E. Certificates of Participation
- F. Build America Bonds
- G. How to Make New Development Pay for Itself

2:00 p.m. – 3:00 p.m.

**VI. Statutory Compliance**

-- *Kammy Tinney*

- A. The Rules Are Always Changing
- B. How To Stay On Top of It

3:00 p.m. – 3:15 p.m.

**Break**

3:15 p.m. – 4:15 p.m.

**VII. Recruitment & Retention – Employees, Part-time Employees, & Volunteers**

-- *Jeff Cunningham*

- A. Recruitment And Retention Tools
- B. Fire Fighter Statistics
- C. Marketing The Ever Evolving Fire & EMS Department
- D. Covered...Not Covered...Are You Sure?!

4:15 p.m. – 4:30 p.m.

**VIII. Question and Answer Period**

- *Kammy Tinney, Dino Ross and Jeff Cunningham*